



Great Lakes Academy Safety Procedures

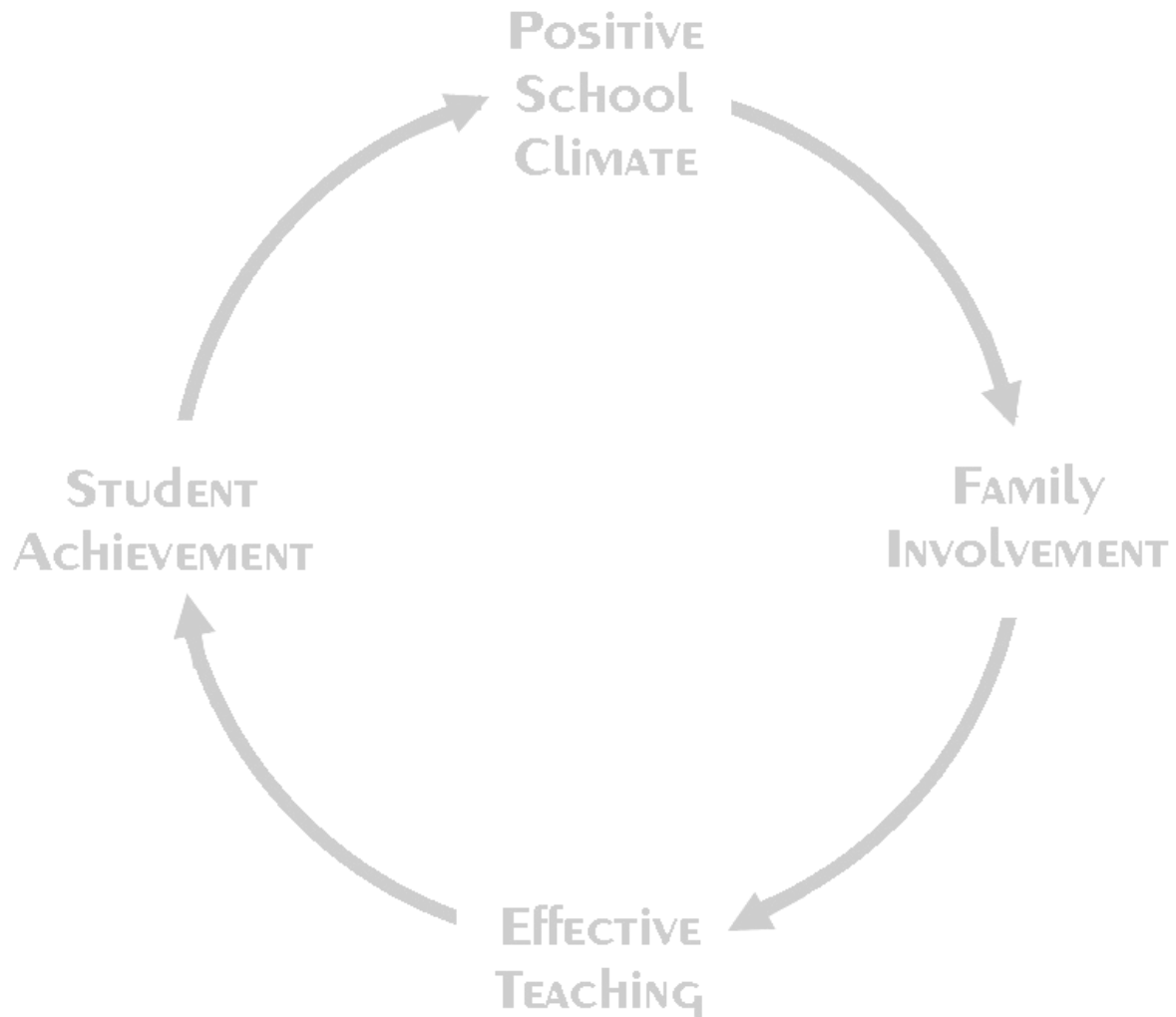
- National and state recommended security measures were put in place several years ago. Working with local law enforcement officials, we have developed and implemented a security and emergency management plan that is continually reviewed and revised.
- Everyone seeking admittance to Great Lakes Academy must “buzz” the front office to gain access to the building.
- GLA staff members are positioned at front and rear of the building between 7:30 a.m. and 8:30 a.m. to monitor children as they arrive.
- After 8:30 a.m. admittance to the building is only granted through the rear entrance (door D).
- All visitors are required to check in at the office.
- All classrooms are equipped with telephones.
- All entrances are kept locked during the day. As part of this routine, entrances are checked throughout the day and evening.
- Security system includes several cameras to monitor internal and external activity.
- GLA staff members are positioned at the front and rear of the building between 3:30 p.m. and 4:00 p.m. to monitor children as they are dismissed.
- Teachers stand outside with children during dismissal as they await pickup by parents or other designated persons.
- Security drills are conducted regularly; in conjunction with ACT security, Oakland County Sheriff’s Department, and Waterford Fire Department so staff and students are aware of procedures and expectations should an emergency arise.
- Reviews of these drills are used to revise and refine our security practices.
- GLA maintains a strong working relationship with all local law enforcement. We communicate with the Sheriff’s Department regularly and coordinate our efforts with them to keep our students and community safe.



GREAT LAKES
ACADEMY

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