



GREAT LAKES
ACADEMY

Authorized by Eastern Michigan University

46312 Woodward Avenue
Pontiac, MI 48342
248.334.6434 (Phone)
248.334.6457 (Fax)
www.greatlakesacademy.org

Request for Educational Records

TO: _____

Fax #: _____ Date: _____

RE: Please fax the following items and any other pertinent information that will assist us in enrolling the student listed below in Great Lakes Academy

PLEASE DO NOT SEND CA 60 AT THIS TIME

MOST RECENT REPORT CARD IEP, CHECK IF NOT APPLICABLE _____

DISCIPLINARY RECORD, CHECK IF NOT APPLICABLE _____

Student Name	Present Grade	Date of Birth
--------------	---------------	---------------

_____	_____	_____
-------	-------	-------

Student Name	Present Grade	Date of Birth
--------------	---------------	---------------

_____	_____	_____
-------	-------	-------

Student Name	Present Grade	Date of Birth
--------------	---------------	---------------

_____	_____	_____
-------	-------	-------

COMMENTS:

Parental permission is no longer required when records are requested by authorized school personnel. (Family Educational Rights and Privacy Act, Final Rule on Educational Records, Federal Register, June 17, 1976, Vol. 41, No. 118, Page 14673). Therefore, please furnish us with