

Academy Name
 School Year 2025-2026
 Emergency Drills Log Form

Post completed emergency drill log within 30 days after the drill is completed.

Fire Drills

Five (5) fire drills are required each school year – three (3) shall be conducted by December 1st, and two (2) shall be held during the remainder of the academic year.

Date	Time Drill(s) Conducted	Evacuation Time	Conducted By: (Name and Position)	Signature	Comments
9/16	2:00	2:07	Dave Loos	Dave M. Loos	Alarm Key - Slow Exit Door A
10/30	9:00	9:03	Dave Loos	Dave M. Loos	Flawless - Quiet Exit
11/19	12:15	12:20	Dave Loos	Dave M. Loos	Confusion about Coats
4/24	12:50	12:55 12:58	Dave Loos	Dave M. Loos	New route for Music

Tornado Drills

Two (2) in-building tornado safety drills (at least one in March).

Date	Time Drill(s) Conducted	Response Time	Conducted By: (Name and Position)	Signature	Comments
1/8	2:00	2:10	Dave Loos	Dave M. Loos	Need to Revisit some class locations
3/25	9:00	9:05	Dave Loos	Dave M. Loos	Locations are all set

Lock Down/Secure Mode/Hazardous Materials Drills

Three (3) drills where occupants are restricted to the interior of the building and the building is secured- such as lock down, secure mode and release of hazardous materials drills. At least one (1) drill shall be conducted by December 1st and one (1) conducted after January 1st.

Date	Time Drill(s) Conducted	Conducted By: (Name and Position)	Signature	Comments
10/8	12:50	Dave Loos	Dave M. Loos	Front door/Should we lock? (overhead light pad 10)
12/18	1:30	Dave Loos	Dave M. Loos	"Phrase" - Overall Good
2/26	9:45	Dave Loos	Dave M. Loos	Most classes EXCELLENT! (some unreported)

Administrator's Signature/Date

Dave M. Loos / 4/27/26

All call needs to be Verbatim